HANFORD ELEMENTARY SCHOOL DISTRICT

<u>Administrative Vacancy for 2020-2021 School Year</u>

Director, Facilities and Operations

Current Salary: $122,261 – $143,028
Work Year: 12 Months

The following criteria represent standards that will be used in the evaluation of applications and selection of the Director, Facilities and Operations.

<u>Professional Preparation:</u>
Any combination of education and experience that could likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Education: Bachelor's Degree
Experience: Three years of successful experience in public sector management of state school facilities programs and state funded programs for public agencies.

<u>Definition</u>
Serves as the Director for Facilities and Operations as the principal advisor to the Superintendent on matters pertaining to school facilities program, policies, and regulations and as the District's technical advisor regarding the interpretation of applicable statutes and case law. The incumbent plans and directs all construction, reconstruction, and modernization projects; coordinates related funding; and oversees the maintenance of all District facilities, transportation services, warehouse and reprographic services, District mail, and custodial services. The Director functions as the District's Safety Officer.

<u>Distinguishing Characteristics</u>:
An individual who performs highly specialized professional and administrative duties and is responsible for representing the District in all affairs relating to school facilities and reconstruction. Individual exercises a high degree of discretion and independent judgment in the performance and execution of assigned duties. Decisions made in this position significantly affect the facilities operations of the District.

For application packet, contact:
Jaime Martinez, Assistant Superintendent
Human Resources Department – (559) 585-3609
www.hanfordesd.org

Application Deadline:
April 24, 2020
4:00 p.m.

PLEASE POST IMMEDIATELY