

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, October 27, 2021

HESD District Office Board Room

714 N. White Street, Hanford, CA

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

2. WORKSHOP ON TRUSTEE AREA REDISTRICTING – Scott Odell, Odell Planning & Research, Inc.

3. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated October 8, 2021 and October 15, 2021.
- b) Approve minutes of Regular Board Meeting held on October 13, 2021.
- c) Approve interdistrict transfers as recommended.

4. INFORMATION ITEMS

NONE

5. BOARD POLICIES AND ADMINISTRATION

- a) Consider for approval the HESD and Secondary School Emergency Relief (ESSER III) Expenditure Plan (Carlton)
- b) Consider for approval the declaration of surplus property (Potter)
- c) Consider for approval the revised Board Policy and Administrative Regulation: (Carlton)
 - BP/AR 3230 – Federal Grant Funds
- d) Consider for approval the revised Board Policy and Administrative Regulation: (Carlton)
 - BP/AR 5131.2 – Bullying
- e) Consider for approval the revised Exhibit: (Endo)
 - E 3553 – Free and Reduced Meals

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

6. PERSONNEL (Martinez)

a) Employment

New Hire

- Vanessa Carson, Licensed Vocational Nurse – 8.0 hrs., Rover, effective 10/12/21
- Kylie Costello, READY Program Tutor – 4.5 hrs., Jefferson, effective 10/13/21
- Taylor De La Cruz, School Operations Officer – 8 hrs., Washington, effective 10/18/21
- Alexander Mejia, READY Program Tutor – 4.5 hrs., Richmond, effective 10/12/21
- Brayden Milam, READY Program Tutor – 4.5 hrs., Simas, effective 10/11/21
- Crystal Moreno, Educational Tutor – 4.5 hrs., Lincoln, effective 10/13/21
- Alina Muldrow, Food Service Worker II – 2.5 hrs., Kennedy, effective 10/15/21

Classified Temps/Subs

- Maria de Jesus Aguirre, Substitute Custodian I, effective 9/30/2021
- Cody Bracamonte, Substitute Custodian I, effective 10/13/21
- Emily Bush, Substitute READY Program Tutor, Clerk Typist I and Library Media Technician, effective 10/1/21
- Janice Hernandez, Substitute Bus Driver, effective 10/11/21
- Victoria Drone, Substitute Yard Supervisor, effective 9/28/21
- Samantha Steen, Substitute READY Program Tutor and Library/Media Technician, effective 10/14/21

Short Term Employees

- Vanessa Chavez, Short-Term Yard Supervisor – 3.25 hrs., effective 10/4/21-12/17/21
- Kevin Chesser, Short-Term Yard Supervisor – 2.5 hrs., effective 10/4/21-12/17/21
- Madison Furtado, Short-Term READY Program Tutor – 4.5 hrs., effective 10/4/21-12/17/21
- Guadalupe Gonzalez, Short-Term Yard Supervisor – 1.5 hrs., effective 10/4/21-12/17/21
- Anahi Linan, Short-Term Yard Supervisor – 1.5 hrs., effective 10/11/21-12/17/21
- Anahi Reynosa, Short-Term Yard Supervisor – 3.0 hrs., effective 10/4/21-12/17/21
- Yasmin Torres, Short-Term Yard Supervisor – 1.5 hrs., effective 10/4/21-12/17/21
- Daisy Vargas, Short-Term Yard Supervisor – 3.5 hrs., effective 10/4/21-12/17/21
- Joseph Williams, Short-Term Yard Supervisor – 1.75 hrs., effective 10/4/21-12/17/21

Short Term Certificated

- Debra Cawley, Short-Term School Nurse – 8.0 hrs. (as needed), Rover, effective 10/5/21-6/3/22
- Patricia Soper, Short-Term School Nurse – 8.0 hrs., (as needed), Rover, effective 10/19/21-6/3/22

Promotion/Transfer

- Jessica Bateman, from READY Program Tutor – 4.5 hrs., Richmond, to Educational Tutor – 4.5 hrs., Kennedy, effective 9/27/21

b) More Hours

- Anna Hernandez, Food Service Worker II, from 2.5 hrs., Kennedy to 3.0 hrs., Wilson, effective 8/9/21

c) Resignations

- Nancy Acosta, READY Program Tutor – 4.5 hrs., Simas, effective 10/8/21
- Dulce Fox, READY Program Tutor – 4.5 hrs., Jefferson, effective 10/29/21
- Debralee Juarez, Special Education Aide – 5.0 hrs., Wilson, effective 10/5/21
- Sophie Young, Teacher, Lincoln/Roosevelt, effective 10/29/21

7. FINANCIAL (Endo)

NONE

CLOSED SESSION

- **Student Discipline** *(Education Code Section 48918... requires closed sessions in order to prevent the disclosure of confidential student record information)*

Administrative Panel Recommendations

Case#22-02 – Wilson

OPEN SESSION

- Take action on closed session items

ADJOURN MEETING



Trustee Area Redistricting Board Workshop

Hanford Elementary School District
October 27, 2021

ODELL Planning & Research, Inc.
Environmental Planning • School Facility Planning • Demographics

Purposes of Workshop

- Discuss legal requirements and factors to be considered in redistricting
- Review 2020 Census Data for the District:
 - How the population/demographics has changed between 2010 and 2020
 - The current (2020 Census) population deviation between the trustee areas and the implications for trustee area modifications
- Get comments and input from the Board and public on the redistricting process and Census data implications

Legal Requirements

U.S. Constitution (14th Amendment)

- Supreme Court cases have held that the 14th Amendment of the U.S. Constitution requires that all districts within a political jurisdiction have “substantial equality of population.”
- This means total population, regardless of age or eligibility to vote.
- How much population deviation is allowable? Supreme Court has stated that a deviation of up to 10 percent is only a minor deviation and is not enough to show a violation of the 14th Amendment.

Legal Requirements

California Education Code Section 5019.5

- Following each 10-year federal census, school districts are required to adjust their trustee area boundaries such that they are nearly equal in population.
- This must be completed prior to March 1 in the year after the census data is released (i.e. by February 28, 2022).

Legal Requirements

Federal Voting Rights Act of 1965 (VRA)

- VRA prohibits election systems and practices that dilute the voting power of racial, ethnic, and language minorities.
- Common techniques:
 - Packing: concentrating as many people from a minority group as possible into as few districts as possible
 - Cracking: dividing minority populations among multiple districts to dilute their voting effectiveness
- VRA requires that cohesive minority groups that have difficulty electing candidates of choice be provided the opportunity for effective representation.

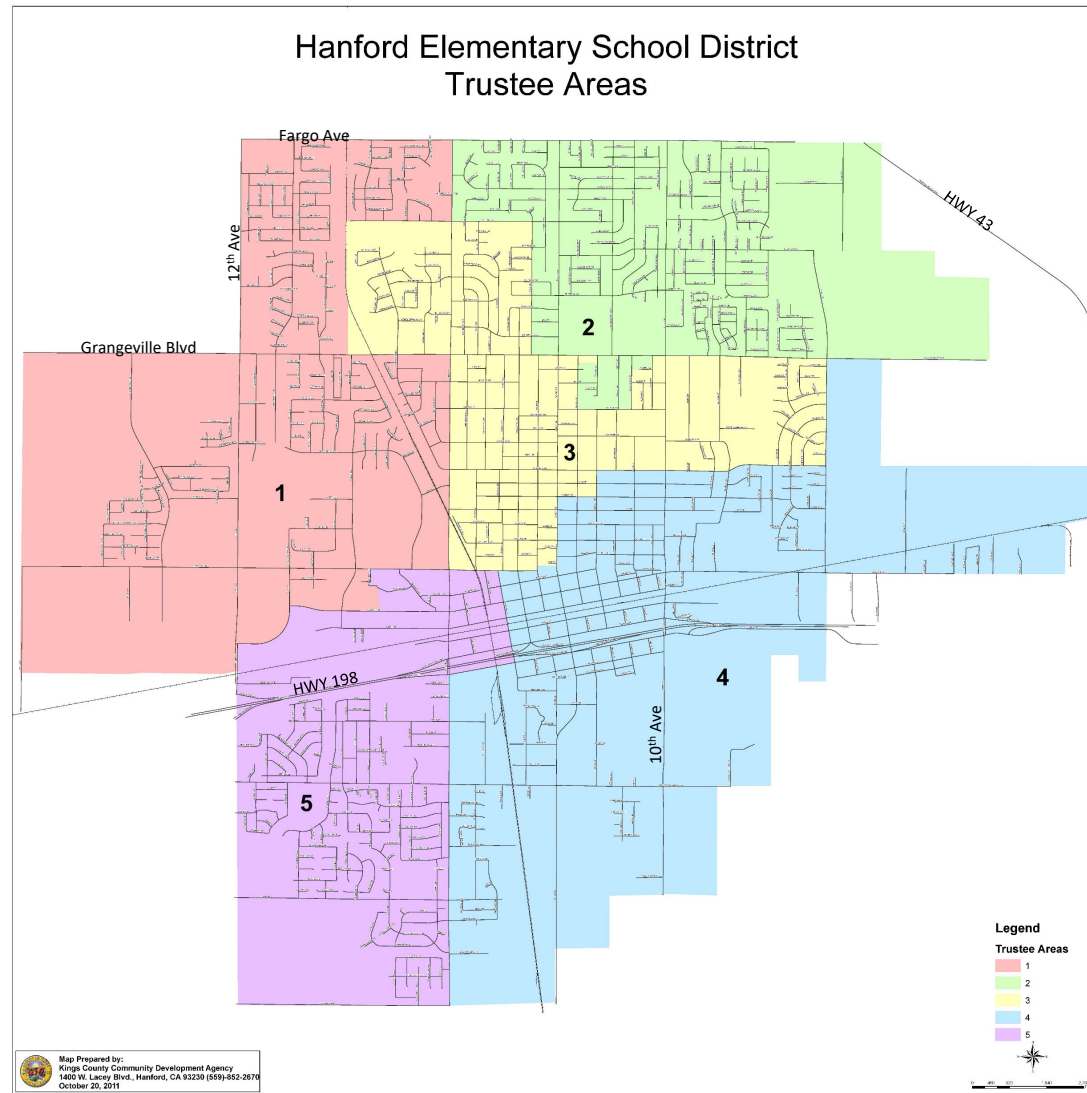
Traditional Redistricting Criteria

- Compact and contiguous trustee areas (no “gerrymandering”)
- Easily identifiable boundaries—man-made and geographic features
- Maintain and respect communities of interest, as possible

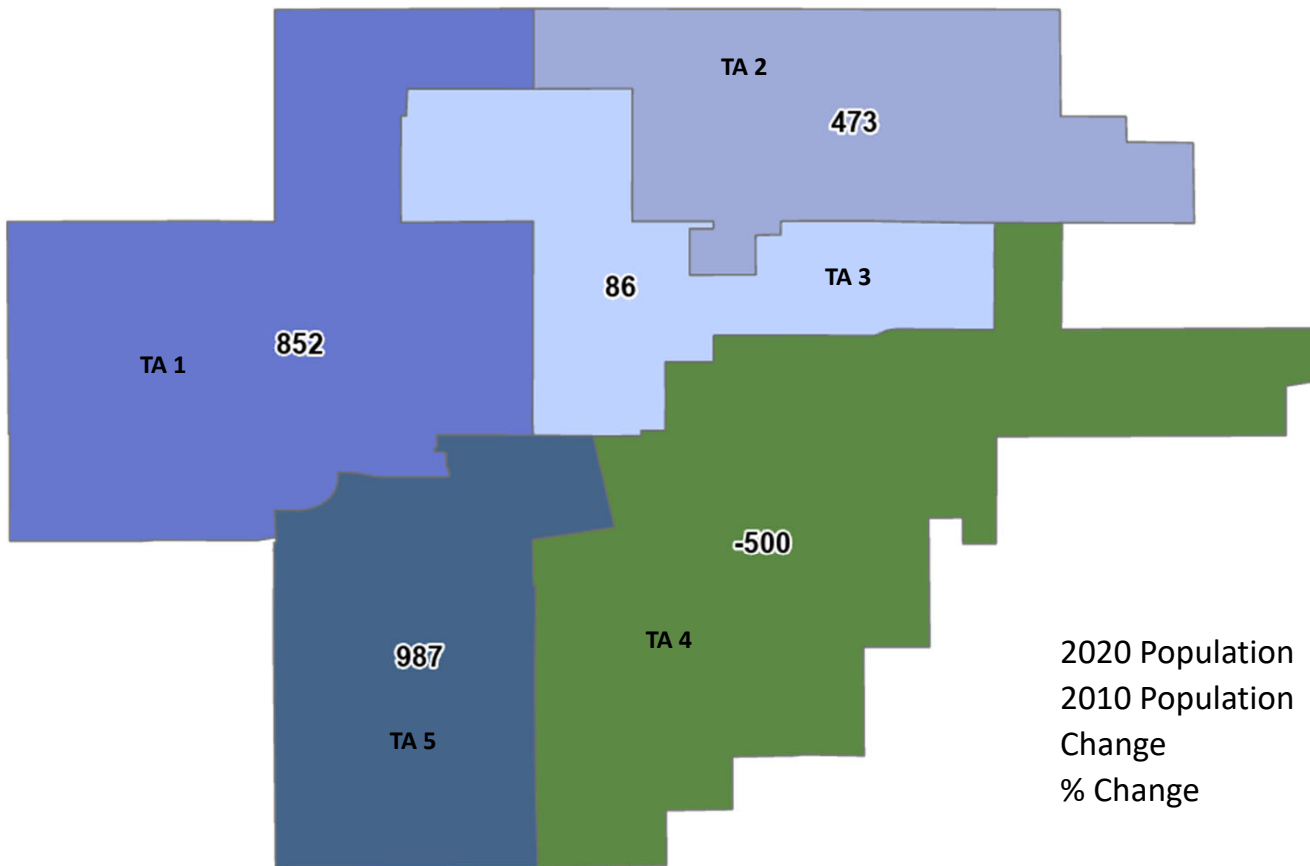
What are communities of interest?

Communities of interest are areas where people share social and economic interests, such as:

- Identifiable neighborhoods and communities
- Areas with similar racial and ethnic composition and cultural identities
- Areas with common social and civic networks—schools, churches, homeowners' associations, retirement communities



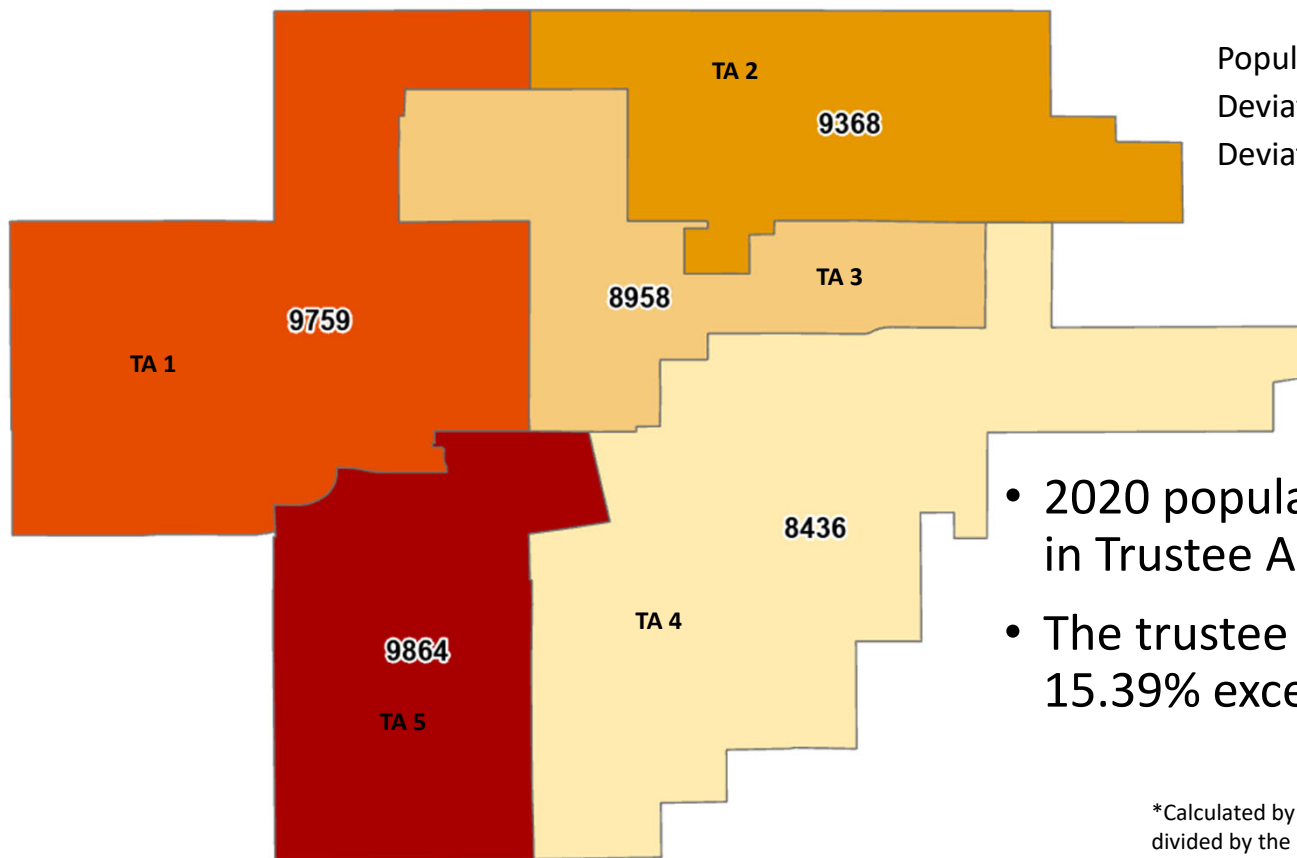
What's Changed? 2010 - 2020



- The total District population increased from 44,487 to 46,385 between 2010 and 2020
- Trustee Areas 1, 2, 3, and 5 gained population
- Trustee Area 4 lost population

	TA1	TA2	TA3	TA4	TA5	District
2020 Population	9759	9368	8958	8436	9864	46385
2010 Population	8907	8895	8872	8936	8877	44487
Change	852	473	86	-500	987	1898
% Change	8.73%	5.05%	0.96%	-5.93%	10.01%	4.09%

2020 Population Differences between Current Trustee Areas



	TA1	TA2	TA3	TA4	TA5
Population	9,759	9,368	8,958	8,436	9,864
Deviation	482	91	-319	-841	587
Deviation %	5%	1%	-4%	-10%	6%

Total Population	46,385
Ideal	9,277
Deviation Range	1,428
Total Deviation %	15.39%

- 2020 population ranges from a high of 9,864 in Trustee Area 5 to 8,436 in Trustee Area 4
- The trustee area population deviation of 15.39% exceeds the 10% standard*

*Calculated by taking the difference between the most and least populous trustee areas divided by the ideal trustee area population (total population of District divided by 5)

2020 Ethnic/Racial Population Breakdown

- Majority Hispanic population in several trustee areas, ranging from 43% to 73%. District-wide 57%.
- White population ranges from 16% to 45% in trustee areas. District-wide 30%.
- Black population ranges from 3% to 5% in trustee areas. District-wide 4%.
- 18+ indicates number of persons potentially eligible to vote.

Total Population		TA1		TA2		TA3		TA4		TA5		District Total	
		Number	%	Number	%	Number	%	Number	%	Number	%	Number	%
Hispanic or Latino		4199	43%	4155	44%	4972	56%	6131	73%	7188	73%	26645	57%
Not Hispanic or Latino		5560	57%	5213	56%	3986	44%	2305	27%	2676	27%	19740	43%
	White	3864	40%	4196	45%	3001	34%	1424	17%	1541	16%	14026	30%
	Black or African American	474	5%	277	3%	378	4%	444	5%	447	5%	2020	4%
	American Indian and Native Alaskan	92	1%	41	0%	71	1%	55	1%	41	0%	300	1%
	Asian	608	6%	254	3%	156	2%	136	2%	320	3%	1474	3%
	Native Hawaiian and Other Pacific Islander	20	0%	12	0%	12	0%	17	0%	9	0%	70	0%
	Some Other Race	59	1%	50	1%	40	0%	41	0%	34	0%	224	0%
	Two or More Races	443	5%	383	4%	328	4%	188	2%	284	3%	1626	4%

Population 18 Years and Over		TA1		TA2		TA3		TA4		TA5		District Total	
		Number	%	Number	%	Number	%	Number	%	Number	%	Number	%
Hispanic or Latino		2862	40%	2682	38%	3250	50%	4091	69%	4777	69%	17662	53%
Not Hispanic or Latino		4382	60%	4352	62%	3272	50%	1849	31%	2101	31%	15956	47%
	White	3122	43%	3567	51%	2559	39%	1207	20%	1292	19%	11747	35%
	Black or African American	392	5%	207	3%	279	4%	330	6%	306	4%	1514	5%
	American Indian and Native Alaskan	72	1%	34	0%	46	1%	38	1%	25	0%	215	1%
	Asian	491	7%	218	3%	128	2%	123	2%	267	4%	1227	4%
	Native Hawaiian and Other Pacific Islander	17	0%	9	0%	9	0%	11	0%	7	0%	53	0%
	Some Other Race	36	0%	40	1%	29	0%	23	0%	24	0%	152	0%
	Two or More Races	252	3%	277	4%	222	3%	117	2%	180	3%	1048	3%

Implications for Map Adjustments

- Map adjustments to equalize population would not likely be extensive
- Given majority Hispanic/Latino population, need to be mindful of not diluting voting power per federal VRA

Timeline/Next Steps

Sept. 20, 2021 - California released adjusted Federal Census data

Sept. 20 - Oct. 27, 2021 - Odell Planning & Research evaluates data and prepares for Board Workshop

Oct. 27, 2021 - Board Workshop

Nov 5, 2021 - Preliminary draft maps prepared and posted on District website for review and comment

Nov. 19, 2021 - Deadline for comments on draft maps

Nov. 30, 2021 - Prepare revised/alternative maps, as necessary, and post

Dec. 2021 or Jan. 2022 - (Date TBD) Board meeting to consider map alternatives and adopt preferred map



Questions?

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 10/18/2021

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 10/27/2021

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 10/08/21 and 10/15/21.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Warrant Register For Warrants

Dated 10/08/2021

Warrant Number	Vendor Number	Vendor Name	Amount
12670471	6745	JUANA AGUILAR – Reimburse-Materials/Supplies	\$177.08
12670472	7003	ALL VALLEY PRINTING INC. – Materials/Supplies	\$471.90
12670473	7768	LARA ALLEN – Reimburse-Mileage	\$72.35
12670474	7786	LORENA ALLEN – Reimburse-Mileage	\$248.64
12670475	4566	ALLIED STORAGE CONTAINERS – Richmond Modernization Project	\$273.49
12670476	6431	AMAZON.COM – Materials/Supplies, Books, Warehouse Inventory	\$14,052.31
12670477	59	ARAMARK UNIFORM & CAREER – Food Services-Services	\$354.90
12670478	113	BARNES AND NOBLE-5886056 – Books	\$827.44
12670479	3067	KAREN BELT – Reimburse-Materials/Supplies	\$330.86
12670480	128	BENCHMARK EDUCATION COMPANY – Textbooks	\$7,786.35
12670481	7399	BIMBO BAKERIES USA – Food Services-Food	\$1,266.72
12670482	7650	VALERIE BRAKEMAN – Refund-Payroll Withholding	\$116.66
12670483	267	CORINA CARRERA – Reimburse-Mileage	\$79.18
12670484	6468	NICOLE CARTLEDGE – Reimburse-Mileage	\$2.35
12670485	1667	CDW GOVERNMENT INC. – Materials/Supplies	\$474.33
12670486	7785	ELIZABETH CHAMBERS – Reimburse-Mileage	\$15.68
12670487	3426	TERESA COYT – Reimburse-Mileage	\$34.49
12670488	405	DASSEL'S PETROLEUM INC. – Materials/Supplies	\$592.21
12670489	7634	BRANDON DIAL – Reimburse-Mileage	\$59.75
12670490	5786	DOCUMENT TRACKING SERVICES – Other Services	\$140.00
12670491	6006	JACQUELYN DOYEL – Reimburse-Materials/Supplies	\$320.13
12670492	4346	EAI EDUCATION – Materials/Supplies	\$43.21
12670493	4092	FITNESS FINDERS INC – Other Services	\$149.95
12670494	7317	FORENSIC ANALYTICAL SERVICES INC. – Roosevelt Modernization II	\$3,164.00
12670495	4161	MATT GAMBLE – Reimburse-Materials/Supplies	\$611.00
12670496	7789	ELIZABETH GARCIA – Reimburse-Mileage	\$6.72
12670497	2290	ROBERT A. GARCIA – Reissue Payroll	\$5.96
12670498	7528	GLOBAL INDUSTRIAL – Materials/Supplies	\$87.92
12670499	591	GOLD STAR FOODS – Food Services-Food	\$4,259.70
12670500	7780	MARIA GRANADO – Reimburse-Mileage	\$242.59
12670501	4300	LESLIE GRIFFITH – Reimburse-Mileage	\$105.00
12670502	620	GRISWOLD LASALLE COBB DOWD – Other Services	\$289.58
12670503	7794	CHRISTABEL GUERRERO – Reimburse-Materials/Supplies	\$222.96
12670504	3656	HANFORD AUTO & TRUCK PARTS – Materials/Supplies	\$611.94
12670505	7592	HANFORD SENTINEL – Other Services	\$250.00
12670506	7228	SAMANTHA HERNANDEZ – Reimburse-Materials/Supplies	\$87.54
12670507	7412	AUDRA JAURIGUI – Reimburse-Mileage	\$8.90
12670508	7770	CRYSTAL JEFF – Reimburse-Mileage	\$72.35
12670509	780	GREGORY B. KELLEY – Reimburse-Materials/Supplies	\$158.81
12670510	7457	KG COMMUNICATIONS INC. – Other Services	\$1,174.45
12670511	3760	KINGS COUNTY AIR – Kitchen Roof Project, Woodrow HVAC Project	\$22,010.00
12670512	986	LAWNMOWER MAN – Materials/Supplies	\$230.58
12670513	838	LAWRENCE TRACTOR COMPANY – Materials/Supplies	\$207.47
12670514	7767	MIRANDA LOPEZ – Reimburse-Mileage	\$11.65
12670515	912	MANGINI ASSOCIATES INC. – Shade Structures, Richmond/Reos Mods	\$33,394.86
12670516	5018	WAIVE MAZE – Reimburse-Mileage	\$12.54
12670517	1004	MORRISON'S SILKSCREEN – Materials/Supplies	\$439.19
12670518	3319	NATIONAL COUNCIL OF – Books	\$811.98

Warrant Register For Warrants

Dated 10/08/2021

Warrant Number	Vendor Number	Vendor Name	Amount
12670519	7788	MARLISA OLIVERA – Reimburse-Mileage	\$106.85
12670520	977	ORAL MICHAM INC – Richmond Modernization Project	\$140,221.34
12670521	7787	ESTELLA OROSIO – Reimburse-Mileage	\$43.68
12670522	1074	OUTDOOR CREATIONS INC. – Materials/Supplies	\$15,631.69
12670523	5111	P & R PAPER SUPPLY COMPANY INC – Materials/Supplies	\$6,672.38
12670524	4263	JEREMY PRINCETTA – Reimburse-Materials/Supplies	\$400.00
12670525	1168	PRODUCERS DAIRY PRODUCTS – Food Services-Food	\$11,738.97
12670526	7693	REGINA SANTIAGO – Reimburse-Mileage	\$54.26
12670527	3569	WENDI SANTIMORE – Reimburse-Mileage	\$66.80
12670528	1327	SCHOOL SPECIALTY LLC – Materials/Supplies	\$1,084.04
12670529	1874	APRIL M. SILVA – Reimburse-Materials/Supplies	\$212.75
12670530	1356	SILVAS OIL COMPANY INC. – Materials/Supplies	\$603.50
12670531	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$146.40
12670532	6324	AMANDA SMITH – Reimburse-Mileage	\$25.42
12670533	7773	WAQUANA SMITH – Reimburse-Mileage	\$399.17
12670534	7774	RAMONA SOLARIO – Reimburse-Mileage	\$78.40
12670535	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$38,152.89
12670536	1404	STANISLAUS FOUNDATION – ADMIN – Health/Welfare Benefits	\$2,762.50
12670537	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$10,272.37
12670538	4381	STAPLES - BUSINESS ADVANTAGE – Materials/Supplies	\$70.79
12670539	7673	STEPHEN L. HAHN INSPECTIONS – Richmond Modernization Project	\$3,525.00
12670540	4541	STONEYS CONCRETE LLC – Materials/Supplies	\$689.82
12670541	7775	ABELINA SUMAYA – Reimburse-Mileage	\$59.58
12670542	1444	SYSCO FOODSERVICES OF MODESTO – Food Services-Food	\$44,072.98
12670543	7328	MIRIAM THOMPSON – Reimburse-Mileage	\$35.72
12670544	7795	MELISSA TRACY – Reimburse-Materials/Supplies	\$225.15
12670545	1508	U.S. POSTAL SERVICE (CMRS-POP) – Postage	\$4,000.00
12670546	1521	UNITED REFRIGERATION INC. – Materials/Supplies	\$3,590.52
12670547	3154	UPS – Postage	\$10.23
12670548	2653	VALLEY OXYGEN – Materials/Supplies	\$77.69
12670549	2790	GINA YOUNG – Reimburse-Materials/Supplies	\$400.00
12670550	4152	LAURIE YOUNG – Reimburse-Materials/Supplies	\$67.50

Total Amount of All Warrants:

\$381,866.06

Credit Card Register For Payments

Dated 10/08/2021

Document Number	Vendor Number	Vendor Name	Amount
14031842	509	EWING IRRIGATION PRODUCTS – Materials/Supplies	\$1,434.08
14031843	5482	FOREMOST (PROMOTIONS NOW) – Materials/Supplies	\$1,016.22
14031844	3336	HOBART CORPORATION – Services/Repair	\$1,163.66
14031845	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies	\$4,912.05
14031846	1802	MEDALLION SUPPLY – Materials/Supplies	\$54.27
14031847	1071	ORIENTAL TRADING CO. INC. – Materials/Supplies	\$963.82
14031848	1184	PROGUARD SERVICE & SOLUTIONS – Materials/Supplies	\$191.71
14031849	1278	S & S WORLDWIDE INC. – Materials/Supplies	\$330.67
14031850	1637	WOODWIND & BRASSWIND – Materials/Supplies	\$1,829.25
Total Amount of All Credit Card Payments:			\$11,895.73

Warrant Register For Warrants

Dated 10/15/2021

Warrant Number	Vendor Number	Vendor Name	Amount
12670999	5092	ACSA KINGS CHARTER – Travel/Conference	\$350.00
12671000	6271	MARIBEL AGUILERA – Reimburse-Materials/Supplies	\$113.94
12671001	6253	AT&T – Telephone Communications	\$2,734.95
12671002	4119	KRISTINA BALDWIN – Reimburse-Other Services	\$50.00
12671003	5895	PEGGY BELL – Reimburse-Materials/Supplies	\$98.45
12671004	1667	CDW GOVERNMENT INC. – Materials/Supplies	\$1,787.72
12671005	5410	CRUZ CHAVEZ – Reimburse-Materials/Supplies	\$106.12
12671006	7663	CLASSKICK – Other Services	\$1,999.00
12671007	5936	CHARLES COLE – Reimburse-Materials/Supplies	\$400.00
12671008	7793	CORCORAN UNIFIED SCHOOL DISTRICT – Materials/Supplies	\$5,040.00
12671009	405	DASSEL'S PETROLEUM INC. – Materials/Supplies	\$8,307.48
12671010	7649	ANTHONY DIAZ – Reimburse-Mileage	\$68.10
12671011	7779	SHEILA DIZON – Reimburse-Mileage	\$14.90
12671012	6219	ESGI LLC – Other Services	\$852.00
12671013	3682	FASTENAL – Materials/Supplies	\$32.12
12671014	4001	JENNIFER FAUNTLEROY – Reimburse-Materials/Supplies	\$173.63
12671015	1393	GAS COMPANY – Utilities	\$1,587.74
12671016	632	CITY OF HANFORD – Utilities	\$29,551.10
12671017	5264	HOUGHTON MIFFLIN HARCOURT – Materials/Supplies, Books	\$16,531.26
12671018	796	KINGS COUNTY OFFICE OF ED – Other Services	\$8.05
12671019	808	KINGS WASTE & RECYCLING – Utilities	\$930.80
12671020	808	KINGS WASTE & RECYCLING – Utilities	\$321.80
12671021	912	MANGINI ASSOCIATES INC. – JFK HVAC Project	\$23,750.00
12671022	4704	KELLEY MAYFIELD – Reimburse-Mileage	\$71.91
12671023	4188	CHAD NIELSEN – Reimburse-Mileage	\$31.47
12671024	3072	JENNIFER PITKIN – Reimburse-Materials/Supplies	\$79.09
12671025	7404	MADISON POLLARD – Reimburse-Materials/Supplies	\$116.79
12671026	1188	QUILL LLC – Warehouse Inventory	\$290.22
12671027	7751	JOSE ROSAS – Reimburse-Mileage	\$94.86
12671028	1327	SCHOOL SPECIALTY LLC – Warehouse Inventory	\$1,056.97
12671029	3131	SHERWIN-WILLIAMS CO – Materials/Supplies	\$410.39
12671030	1374	SMART & FINAL STORES (HFD DO) – Materials/Supplies	\$234.26
12671031	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$21,114.97
12671032	2031	SOUTHWEST SCH & OFFICE SUPPLY – Warehouse Inventory	\$4,391.46
12671033	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$5,337.60
12671034	2277	BRIAN STONE – Reimburse-Materials/Supplies	\$145.56
12671035	4541	STONE'S CONCRETE LLC – Materials/Supplies	\$689.82
12671036	6032	TUMBLEWEED PRESS INC – Other Services	\$575.28
12671037	7380	TWIG EDUCATION INC. – Textbooks	\$1,201.03
12671038	1873	ZEE MEDICAL SERVICE CO. – Materials/Supplies	\$87.57

Total Amount of All Warrants:

\$130,738.41

Credit Card Register For Payments

Dated 10/15/2021

Document Number	Vendor Number	Vendor Name	Amount
14031906	3893	ALLIED ELECTRIC MOTOR SERV INC – Warehouse Inventory	\$32.07
14031907	415	DELRAY TIRE & RETREADING INC. – Materials/Supplies, Services/Repair	\$1,166.56
14031908	599	GOPHER SPORT – Materials/Supplies	\$2,431.23
14031909	2321	GRAPHIC ENTERPRISES INC. – Materials/Supplies	\$594.06
14031910	1111	J W PEPPER & SON INC – Materials/Supplies	\$537.75
14031911	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies	\$227.14
14031912	1350	SIGN WORKS – Materials/Supplies	\$193.05
14031913	5391	STARFALL EDUCATION – Other Services	\$270.00

Total Amount of All Credit Card Payments:

\$5,451.86

Hanford Elementary School District
Minutes of the Regular Board Meeting
October 13, 2021

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on October 13, 2021 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Garcia called the meeting to order at 5:30 p.m. Trustee Garner, Hernandez, Revious and Strickland were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Doug Carlton, David Endo, Lucy Gomez, Robert Heugly, Jaime Martinez, Karen McConnell, William Potter, Jill Rubalcava and Jay Strickland.

Public Hearing: ESSER III At 5:31 p.m. President Garcia opened the Public Hearing: Hanford Elementary School District Elementary and Secondary School Emergency Relief (ESSER III) Expenditure Plan.

Doug Carlton, Director of Program Development, Assessment & Accountability, presented a PowerPoint presentation on the ESSER III Plan. He shared:

- LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act are required to develop a plan for how they will use their ESSER III funds.
- In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic.
- An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the instructions.
- In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- students, families, including families that speak languages other than English, school and district administrators, including special education administrators and teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable

An LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA

- tribes, civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.) and individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.

Allowable Uses of ESSER III Funds

- Any activity authorized by the ESEA, the Individuals with Disabilities Education Act (IDEA), the Adult Education and Family Literacy Act (AEFLA), or the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins).
- Coordination of LEA preparedness and response efforts with state, local, tribal, and territorial public health departments, to prevent, prepare for, and respond to coronavirus.
- Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth
- Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs (to COVID).
- Training and professional development for LEA staff on sanitation
- Purchasing supplies to sanitize and clean
- Planning for, coordinating, and implementing activities during long-term closures
- Purchasing educational technology
- Providing mental health services and supports
- Planning and implementing activities related to summer learning and supplemental afterschool programs
- School facility repairs and improvements to reduce risk of virus transmission
- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities
- Developing strategies and implementing public health protocols
- Other activities that are necessary to maintain operations and continuity of services and continuing to employ existing staff

Doug then reviewed the Summary of Planned ESSER III Expenditures for HESD and how the District will use such funds. HESD will receive \$16,666,735.00.

President Garcia called for questions from the public, and there being none the Public Hearing was closed at 5:38 p.m.

PRESENTATION, REPORTS AND COMMUNICATIONS

Public Comments

None

Board and Staff Comments

Superintendent Joy Gabler acknowledged the HESD management team and their work in conducting the first day of COVID-19 testing as per the August 11, 2021 Public Health Order. Superintendent Gabler reported that HESD has a 70% vaccination rate for employees in the District.

Trustee Garcia stated even if you are vaccinated you can still get COVID-19 he prompts everyone to continue washing hands, social distancing and wearing their masks.

**Requests to
Address the
Board**

None

**Dates to
Remember**

President Garcia reviewed dates to remember: Football & Softball Game – October 14th; District Wide Professional Development – October 18th; Harrier Classic XXIV (Cross Country) – October 19th; Gridiron Classic IV (Flag Football) – October 21st; Football & Softball Game – October 21st; Girls' Spiker Classic XXIV – October 27th; Regular Board Meeting – October 27th.

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "d" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garner then made a motion to approve consent items "a" through "d". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated September 17, 2021; September 24, 2021 and October 2021.
- b) Minutes of the Regular Board Meeting held on September 22, 2021.
- c) Interdistrict transfers as recommended.
- d) Donation of \$3,100.00 from First Christian Reformed Church of Hanford.

Trustee Garner thanked the First Christian Reformed Church of Hanford for the donation.

INFORMATION ITEMS

**Independent
Citizen's Bond
Oversight
Committee**

- a) Joy Gabler, Superintendent, presented for information the Independent Citizen's Bond Oversight Committee Annual Report. Joy stated the Committee had their first meeting on September 16, 2021. They reviewed the role and bylaws of the Committee, the District's bond rating and final sale for the Measure U bonds and reviewed the bond projects and expenditures. The Committee inspected the Lincoln Kindergarten classroom wing and the Lincoln Modernization project. The Committee approved the Measure U financial and performance audit and they ensured the bond proceeds were used only its intendent purposes.

**Williams
Uniform
Complaints
Report**

- b) Joy Gabler, Superintendent, presented for information the first quarterly report regarding Williams Uniform Complaints. Joy stated she was happy to report we had no complaints.

**Monthly
Financial Report
7/7/21-
9/30/21**

- c) David Endo, Chief Business Official, presented for information the monthly financial report for the periods of 07/01/21 – 08/30/21. David stated everything is going according to plan and the first interim report will be presented in November's meeting.

ESSER III

- d) Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the American Rescue Plan Act Elementary and Secondary School Relief Fund (ESSER III) Safe Return to In-Person Instruction Template/Document. Doug state the document that is found as a backup was submitted to California Department of Education to apply for ESSER III funds.

BP/AR 3230

- e) Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 3230 – Federal Grant Funds

PB/AR 5131.2

- f) Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 5131.2 - Bullying

BOARD POLICIES AND ADMINISTRATION

**Dave Burgess
Consulting, Inc.
Consultant
Contract**

- a) Trustee Revious made a motion to approve the consultant contract with Dave Burgess Consulting, Inc to provide virtual/live keynote presentation for teachers and support staff on October 18, 2021. Trustee Hernandez seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes

**Tulare COE
Consultant
Contract**

- b) Trustee Garner made a motion to approve Tulare County Office of Education to provide professional development on October 18, 2021. Trustee Strickland seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes

**Merced COE
North Valley
Leadership
Consultant
Contract**

- c) Trustee Revious made a motion to approve Merced County Office of Education North Valley Leadership with Dr. Ozzy DeLuna to provide 4 days of Cognitive Coaching for Clear Administrative Services Credential. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 4121.1

- d) Trustee Strickland made a motion to approve the revised Board Policy 4121.1 – Certificated Substitute and Temporary Teacher Pay Rates. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garner made a motion to take Personnel items "a" through "e" together. Trustee Strickland seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garner then made a motion to approve Personnel items "a" through "e". Trustee Strickland seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

***Item "a" –
Employment***

The following items were approved:

Classified Temps/Subs

- Emily Bush, Substitute Clerk Typist I, effective 10/1/21
- Adriana Canchola, Substitute Yard Supervisor, effective 9/21/21
- Maria De Jesus Aguirre, Substitute Custodian I, effective 9/30/21
- Victoria Drone, Substitute Yard Supervisor, effective 9/28/21
- Guadalupe Gonzalez, Substitute Yard Supervisor, effective 9/15/21
- Anahi Linan, Substitute Yard Supervisor, effective 9/14/21
- Anahi Reynosa, Substitute Yard Supervisor, effective 9/20/21

Short Term Employees

- Madison Furtado, Short-Term READY Program Tutor – 4.5 hrs., effective 8/25/21-10/1/21
- Roxanna Gutierrez, Short-Term Bilingual Licensed Vocational Nurse – 8.0 hrs., effective 9/20/21-12/17/21

Item "b" – More Hours

- Anna Hernandez, Food Service Worker II, from 2.5 hrs., Kennedy to 3.0 hrs., Wilson, effective 8/9/21

Item "c" – Resignations

- Lauren Franco, Art Teacher, HESD/WW, effective 10/08/21
- Jenova Ortiz, Account Technician II – 8.0 hrs., Fiscal Services, effective 10/1/21

Item "d" – Job Description

- Educational Tutor – Revised Job Description

Item "e" – Revised Salary/Wage Schedules

- Revised Classified Salary Schedule
- Revised Classified, Substitute/Temporary Wage Schedule

Adjournment

There being no further business, President Garcia adjourned the meeting at 5:48 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Robert Garcia, President

Lupe Hernandez, Clerk

No	Reason	A/D	Sch Req'd	Home Sch	Date
I-214	OC	A	Hamilton	Lakeside	10/18/2021
I-215	FLY	A	Kennedy	Kit Carson	10/18/2021
I-216	FLY	A	Kennedy	Lakeside	10/18/2021

No	Reason	A/D	Sch Req'd	Home Sch	Date
O-149	O	A	Armona	Kennedy	10/18/2021
O-150	E	A	Farmersville	Washington	10/18/2021

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Doug Carlton

DATE: 10/18/2021

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 10/27/2021

ITEM:

Consider adoption of the Hanford Elementary School District Elementary and Secondary School Emergency Relief (ESSER III) expenditure plan.

PURPOSE:

The proposed Hanford Elementary School District ESSER III expenditure plan was reviewed at a public hearing during the Board meeting on 10/13/2021 and is available for review on the District's website at:

<https://resources.finalsite.net/images/v1628541455/hesdk12caus/xjttyoh2webzlsaua4j6/ESSERIIPlanDraftAugust92021.pdf>.

The American Rescue Plan (ARP) Act requires that Local Educational Agencies (LEAs) receiving ESSER III funds develop an expenditure plan that describes how the funds will be used to implement the prevention and mitigation strategies consistent with the most recent Centers for Disease Control and Prevention (CDC) guidance, how the 20% set aside for learning loss mitigation will be spent, and how the remaining 80% will be spent consistent with the allowable uses. In developing the plan, LEAs must engage in meaningful consultation with interested parties and provide the public with the opportunity for input that will be taken into consideration in the development of the plan.

FISCAL IMPACT:

The fiscal impact is detailed in the ESSER III expenditure plan and will be discussed at the public hearing.

RECOMMENDATIONS:

Adopt the Hanford Elementary School District Elementary and Secondary School Emergency Relief (ESSER III) expenditure plan.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Bill Potter

DATE: October 18, 2021

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: October 27, 2021

ITEM:

Consider declaration of surplus property.

PURPOSE:**FISCAL IMPACT:**

None.

RECOMMENDATION:

Declare the property as surplus.

30 ft light pole
Milk Box refrigerator
16 assorted chairs
4 rolling bookshelves
9 lap top charging carts
9 Rolling TV carts
2 stoarge Cabinets
Hoist with Chain
9 assorted clasroom tables
4 sign stands
2 rolling food warmer ovens
40 classroom chairs
2 montague ovens
2 x 25 ft double light poles
1 fiberglass picnic table
13 roll down white screens
4 overhead projectors
1 poster printer
12 picnic tables
1 riding lawnmower
1 bus engine scanner
Brake Drum Lathe
Bluebird Bus Springs

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Doug Carlton

DATE: October 18, 2021

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: October 27, 2021

ITEM: Approve BP/AR 3230

PURPOSE:

Board Policy 3230 - Federal Grant Funds Policy updated to reflect NEW FEDERAL REGULATIONS (85 Fed. Reg. 49506), effective November 12, 2020, which clarify and renumber requirements for the use and accounting of federal grant funds pursuant to the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (commonly called the "Uniform Guidance"). Policy reflects an amendment to the Uniform Guidance which extends the timeframe for submitting the final performance report from 90 to 120 calendar days after the ending date of the grant.

Administrative Regulation 3230 - Federal Grant Funds Regulation updated to reflect NEW FEDERAL REGULATIONS (85 Fed. Reg. 49506), effective November 12, 2020, which clarify and renumber requirements for the use and accounting of federal grant funds pursuant to the Uniform Guidance. Regulation reflects amendments to the Uniform Guidance which (1) extend the timeframe for paying all obligations of federal funds from 90 to 120 calendar days after the end of the funding period; (2) require districts to give a preference to the purchase, acquisition, or use of goods, products, or materials from the United States as practicable; and (3) increase the threshold for "micropurchases" and "small purchases" that qualify for simplified procurement procedures. Regulation also adds the requirement to provide for disciplinary actions to be applied when officers, employees, or representatives of the district violate conflict of interest standards. Section on "Personnel" revised to (1) add the district's responsibility to check employee records and ensure that the charges are accurate, allowable, and properly allocated and (2) clarify the documentation requirements for employees whose salary is paid with state or local funds but is used to meet a cost-sharing or matching requirement of the federal grant.

FISCAL IMPACT: The district receives a series of federal grants which are impacted by this policy.

RECOMMENDATION: Approve BP/AR 3230

Policy 3230: Federal Grant Funds

Status: DRAFT

Original Adopted Date: 10/26/2016 | **Last Reviewed Date:** 10/27/2021

The Governing Board recognizes the district's responsibility to maintain fiscal integrity and transparency in the use of all funds awarded through federal grants. The district shall comply with all requirements detailed in any grant agreement with an awarding agency and with the federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards specified in 2 CFR 200.0-200.521 and any stricter state laws and district policy.

Any goods or services purchased with federal funds shall be reasonable in cost and necessary for the proper and efficient performance or administration of the program.

The Superintendent or designee shall ensure that the district's financial management systems and procedures provide for the following: (2 CFR 200.302)

1. Identification in district accounts of each federal award received and expended and the federal program under which it was received
2. Accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the reporting requirements of 2 CFR 200.328 and 200.329
3. Records and supporting documentation that adequately identify the source and application of funds for federally funded activities, including information pertaining to federal awards, authorizations, financial obligations, unobligated balances, assets, expenditures, income, and interest
4. Effective control over and accountability for all funds, property, and other assets and assurance that all assets are used solely for authorized purposes
5. Comparison of actual expenditures with budgeted amounts for each federal award
6. Written procedures to implement provisions governing payments as specified in 2 CFR 200.305
7. Written procedures for determining the allowability of costs in accordance with 2 CFR 200.400-200.475 and the terms and conditions of the federal grant award

The Superintendent or designee shall develop and implement appropriate internal control processes to reasonably assure that transactions are properly executed, recorded, and accounted for so that the district can prepare reliable financial statements and federal reports, maintain accountability over assets, and demonstrate compliance with federal laws, regulations, and conditions of the federal award. (2 CFR 200.61, 200.62, 200.303)

Equipment purchased with federal funds shall be properly inventoried and adequately maintained to safeguard against loss, damage, or theft of the property.

All staff involved in the administration or implementation of programs and activities supported by federal funds shall receive information and training on the allowable use of federal funds, purchasing procedures, and reporting processes commensurate with their duties.

The district shall submit financial and performance reports to the awarding agency in accordance with the schedule and indicators required for that federal grant by law and the awarding agency. As required, such reports may include a comparison of actual accomplishments to the objectives of the federal award, the relationship between financial data and performance accomplishments, the reasons that established goals were not met if applicable, cost information to demonstrate cost-effective practices, analysis and explanation of any cost overruns or high unit costs, and other relevant information. The final performance report shall be submitted no later than 120 calendar days after the ending date of the grant. (2 CFR 200.301, 200.328, 200.329)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the

policy.

State References

Ed. Code 42122-42129

Ed. Code 64001

Federal References

2 CFR 180.220

2 CFR 200.0-200.521

2 CFR 200.1-200.99

2 CFR 200.100-200.113

2 CFR 200.317-200.326

2 CFR 200.327-200.329

2 CFR 200.333-200.337

2 CFR 200.400-200.475

2 CFR 200.500-200.521

34 CFR 76.730-76.731

48 CFR 2.101

Description

Budget requirements

School plan for student achievement, consolidated application programs

Description

Amount of contract subject to suspension and debarment rules

Federal uniform grant guidance

Definitions

General provisions

Procurement standards

Monitoring and reporting

Record retention

Cost principles

Audit requirements

Records related to federal grant programs

Federal acquisition regulation; definitions

Management Resources References

California Department of Education Publication

California Department of Education Publication

Education Audit Appeals Panel Publication

U.S. Department of Education Publication

Website

Website

Website

Website

Website

Website

Website

Description

California Department of Education Audit Guide

California School Accounting Manual

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting

Questions and Answers Regarding 2 CFR Part 200, March 17, 2016

U.S. Government Accountability Office -
<https://simbli.eboardsolutions.com/SU/HvuRwrdop7OnnXIYFVN3Mw==>

Office of Management and Budget, Uniform Guidance -
<https://simbli.eboardsolutions.com/SU/YplusplumPflcVzuBkWxQHXMfcg==>

State Controller's Office -
<https://simbli.eboardsolutions.com/SU/GDLauCiDFI4Ms1eIPGARvA==>

System for Award Management (SAM) -
<https://simbli.eboardsolutions.com/SU/ozEzhm45zQ6VZAsl5BBOHQ==>

Education Audit Appeals Panel -
<https://simbli.eboardsolutions.com/SU/6VovW08Qz3ek2v0oFNslshtMg==>

U.S. Department of Education -
<https://simbli.eboardsolutions.com/SU/XcSsJimoslsH3XhJKy4tplus7wplusA==>

California Department of Education -
<https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==>

Cross References

0500

1340

1340

Description

Accountability -
<https://simbli.eboardsolutions.com/SU/8MWUST2bCklr2OkW3mlkRQ==>

Access To District Records -
<https://simbli.eboardsolutions.com/SU/OJpbfuU8hDvYpQ5Zyxm6Og==>

Access To District Records -
<https://simbli.eboardsolutions.com/SU/PB7VXDm3j4KawHGIUCd1DA==>

3100	Budget - https://simbli.eboardsolutions.com/SU/plusPMu4vppBRslshz8IDRtEWQPg==
3100	Budget - https://simbli.eboardsolutions.com/SU/mcQjQr14fZH44ruQMXTKUg==
3270	Sale And Disposal Of Books, Equipment And Supplies - https://simbli.eboardsolutions.com/SU/QrxMqHseVwuTL5BVall7Kw==
3270	Sale And Disposal Of Books, Equipment And Supplies - https://simbli.eboardsolutions.com/SU/YKjTZorcLvQuX9x8yrYslshUg==
3300	Expenditures And Purchases - https://simbli.eboardsolutions.com/SU/YIGCMQQHbf4eWbplusU6tX79g==
3311	Bids - https://simbli.eboardsolutions.com/SU/QhFUUnMfvLjx2iLV1tMMvhQ==
3311	Bids - https://simbli.eboardsolutions.com/SU/q67HmBSRuxuCDCKbaipAmg==
3311.4	Procurement Of Technological Equipment - https://simbli.eboardsolutions.com/SU/KTnecL8jNsu0bkOwsEbA1Q==
3312	Contracts - https://simbli.eboardsolutions.com/SU/jDIclQcpcPnyESpluszZIN4MQ==
3314	Payment For Goods And Services - https://simbli.eboardsolutions.com/SU/Mr42pplusOEYurrOS1Yg01b2w==
3314	Payment For Goods And Services - https://simbli.eboardsolutions.com/SU/Lg7Haq79VUokiplusMve2SIJw==
3350	Travel Expenses - https://simbli.eboardsolutions.com/SU/bc7IZViWWtXfQZkc4eRJLQ==
3350	Travel Expenses - https://simbli.eboardsolutions.com/SU/iwsCyuODol7XbkTQtP1DgA==
3400	Management Of District Assets/Accounts - https://simbli.eboardsolutions.com/SU/YEkpluszIKKlb9C5ZY7dWbNg==
3400	Management Of District Assets/Accounts - https://simbli.eboardsolutions.com/SU/xDRKvJSSgBEqGSfTxhMtplusw==
3440	Inventories - https://simbli.eboardsolutions.com/SU/YkBnt6dsc9hDoJUplusuKHK9w==
3460	Financial Reports And Accountability - https://simbli.eboardsolutions.com/SU/wFDcdWQXTI32ENpwc3enkA==
3460	Financial Reports And Accountability - https://simbli.eboardsolutions.com/SU/ScSXaaMvacjQi4QA4UEakA==
3512	Equipment - https://simbli.eboardsolutions.com/SU/tlQtVDU0Te6fchLZbxFmslshw==
3551	Food Service Operations/Cafeteria Fund - https://simbli.eboardsolutions.com/SU/TulIPCe5eXe9fljpriAQWQ==
3551	Food Service Operations/Cafeteria Fund - https://simbli.eboardsolutions.com/SU/s7nbFb5FTk7dNSTB7ofHzw==
3580	District Records - https://simbli.eboardsolutions.com/SU/elor88EuYEm6RyfhUueq1Q==
3580	District Records - https://simbli.eboardsolutions.com/SU/xkJZwu9wAnlw5slshflzNP19w==
4131	Staff Development - https://simbli.eboardsolutions.com/SU/nPbCkSUKdLxC3TwKOLDmSA==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/1plqApZfXqTJplus3V3yAttlg==

4331	Staff Development - https://simbli.eboardsolutions.com/SU/V4oiATwBHXXAYz3plusMu0xgA==
6190	Evaluation Of The Instructional Program - https://simbli.eboardsolutions.com/SU/kZgbAoKXVNiclowVWWIGslshQ==
9270	Conflict Of Interest - https://simbli.eboardsolutions.com/SU/TWHU04JVhlcvSPzfpWgBXw==
9270-E(1)	Conflict Of Interest - https://simbli.eboardsolutions.com/SU/mc2x1WIWWIVt0bd731bRplusw==

Regulation 3230: Federal Grant Funds

Status: DRAFT

Original Adopted Date: 10/26/2016 | **Last Revised Date:** 04/11/2019 | **Last Reviewed Date:** 10/27/2021

To ensure the lawful expenditure of any federal formula or discretionary grant funds awarded to the district, the Superintendent or designee shall comply with the requirements of the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (the "Uniform Guidance"), as contained in 2 CFR 200.0-200.521 and Appendices I-XII.

Allowable Costs

Prior to obligating or spending any federal grant funds, the Superintendent or designee shall determine whether a proposed purchase is an allowable expenditure in accordance with 2 CFR 200.400-200.475 and the terms and conditions of the award. The Superintendent or designee shall also determine whether the expense is a direct or indirect cost as defined in 2 CFR 200.413 and 200.414 and, if the purchase will benefit other programs not included in the grant award, the appropriate share to be allocated to the federal grant.

The Superintendent or designee shall review and approve all transactions involving federal grant funds and shall ensure the proper coding of expenditures consistent with the California School Accounting Manual.

Period of Performance

All obligations of federal funds shall occur on or between the beginning and ending dates of the grant project and shall be paid no later than 120 calendar days after the end of the funding period, unless specifically authorized by the grant award to be carried over beyond the initial term of the grant. (2 CFR 200.77, 200.308, 200.309, 200.344)

Procurement

When procuring goods and services with a federal grant, the Superintendent or designee shall comply with the standards contained in 2 CFR 200.317-200.327 and Appendix II of Part 200, and with any applicable state bidding or procurement law or district policy that is more restrictive.

As appropriate to encourage greater economy and efficiency, the Superintendent or designee shall avoid acquisition of unnecessary or duplicative items, give consideration to consolidating or breaking out procurements, analyze lease versus purchase alternatives, consider entering into an interagency agreement for procurement of common or shared goods and services, and/or use federal excess or surplus property. (2 CFR 200.318)

The procurement of goods or services with federal funds shall be conducted in a manner that provides full and open competition in accordance with state laws and district regulations and the following requirements:

1. Any purchase of supplies or services that does not exceed the "micro-purchase" threshold established by the district in accordance with 48 CFR 2.101 may be awarded without soliciting competitive quotes, provided that the district considers the price to be reasonable and maintains written evidence of this reasonableness in the record of all micro-purchases. (2 CFR 200.67, 200.320)
2. For any purchase that exceeds the micro-purchase threshold but is less than the bid limit required by Public Contract Code 20111, the Superintendent or designee shall utilize "small-purchase" procedures that include obtaining price or rate quotes from an adequate number of qualified sources. (2 CFR 200.320)
3. Contracts for goods or services over the bid limits required by Public Contract Code 20111 shall be awarded pursuant to California law and AR 3311 - Bids, unless exempt from bidding under the law.
4. If a purchase is exempt from bidding and the district's solicitation is by a request for proposals, the award may be made by either a fixed-price or cost-reimbursement type contract awarded to the entity whose proposal is

most advantageous to the program, with price and other factors considered. (2 CFR 200.320)

5. Procurement by noncompetitive proposals (sole sourcing) may be used only when the item is available exclusively from a single source, the need or emergency will not permit a delay resulting from competitive solicitation, the awarding agency expressly authorizes sole sourcing in response to the district's request, and/or competition is determined inadequate after solicitation of a number of sources. (2 CFR 200.320)
6. Time and materials type contracts may be used only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract for which the cost is the sum of the actual cost of materials and direct labor hours charged at fixed hourly rates that reflect wages, general administrative expenses, and profit. (2 CFR 200.318)

For any purchase of \$25,000 or more, the Superintendent or designee shall verify that any vendor which is used to procure goods or services is not excluded or disqualified by the federal government. (2 CFR 180.220, 200.214)

All solicitations shall incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description shall avoid detailed product specifications to the extent possible, but may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. When it is impractical or not economical to make a clear and accurate description of the technical requirements, a brand name or equivalent description may be used to define the performance or other salient requirements of procurement, clearly stating the specific features of the named brand which must be met by offers. In addition, every solicitation shall identify all requirements which the offer must fulfill and any other factors to be used in evaluating bids or proposals. (2 CFR 200.319)

The Superintendent or designee shall maintain sufficient records to document the procurement, including, but not limited to, the rationale for the method of procurement, selection of the contract type, contractor selection or rejection, and the basis for the contract price. (2 CFR 200.318)

The Superintendent or designee shall ensure that all contracts for purchases using federal grant funds contain the applicable contract provisions described in Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. (2 CFR 200.327)

Capital Expenditures

The Superintendent or designee shall obtain prior written approval from the awarding agency before using federal funds to make capital expenditures, including the acquisition of land, facilities, equipment, and intellectual property and expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life. (2 CFR 200.313, 200.439)

Conflict of Interest

Governing Board members, district employees, and other district representatives shall not participate in the selection, award, or administration of a contract supported by federal funds if they have a real or apparent conflict of interest, such as when they or a member of their immediate family, their partner, or an organization which employs or is about to employ any of them has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. Such persons are prohibited from soliciting or accepting gratuities, favors, or anything of monetary value from contractors or subcontractors unless the gift is an unsolicited item of nominal value. (2 CFR 200.318)

Employees engaged in the selection, award, and administration of contracts shall also comply with BB 9270 - Conflict of Interest.

Persons involved in the selection, award, or administration of a contract supported by federal funds shall be subject to discipline for any violation of conflict of interest standards. (2 CFR 200.318)

Cash Management

The Superintendent or designee shall ensure the district's compliance with 2 CFR 200.305 pertaining to payments and cash management, including compliance with applicable methods and procedures that minimize the time elapsing between the transfer of funds to the district and the district's disbursement of funds. (2 CFR 200.305)

When authorized by law, the district may receive advance payments of federal grant funds, limited to the minimum amounts needed and timed in accordance with the actual immediate cash requirements of the district for carrying out the purpose of the program or project.

Except under specified conditions, the district shall maintain the advance payments in an interest-bearing account. The district shall remit interest earned on the advanced payment to the awarding agency on an annual basis, but may retain interest amounts specified in 2 CFR 200.305 for administrative expenses. (2 CFR 200.305)

When required by the awarding agency, the district shall instead submit a request for reimbursement of actual expenses incurred. The district may also request reimbursement as an alternative to receiving advance payments. (2 CFR 200.305)

The Superintendent or designee shall maintain source documentation supporting the expenditure of federal funds, such as invoices, time sheets, payroll stubs, or other appropriate documentation.

Personnel

All district employees who are paid in full or in part with federal funds shall document the amount of time they spend on grant activities. Such records shall be incorporated into the official records of the district and shall be subject to a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated in accordance with 2 CFR 200.430. (2 CFR 200.430)

Salaries and wages of employees whose salary is paid with state or local funds but are used to meet a cost-sharing or matching requirement of the federal grant shall be documented in the same manner as salaries and wages claimed for reimbursement under a federal grant. (2 CFR 200.430)

Records

Except as otherwise provided in 2 CFR 200.334, or where state law or district policy requires a longer retention period, financial records, supporting documents, statistical records, and all other district records related to a federal award shall be retained for a period of three years from the date of submission of the final expenditure report or, for a federal award that is renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report. (2 CFR 200.334)

Audits

Whenever the district expends \$750,000 or more in federal grant funds during a fiscal year, it shall arrange for either a single audit or a program-specific audit in accordance with 2 CFR 200.507 or 200.514. (2 CFR 200.501)

The Superintendent or designee shall ensure that the audit meets the requirements specified in 2 CFR 200.500-200.521.

Specified records pertaining to the audit of federal funds expended by the district shall be transmitted to the clearinghouse designated by the federal Office of Management and Budget and shall be made available for public inspection. Such records shall be transmitted within 30 days after receipt of the auditor's report or within nine months after the end of the audit period, whichever is sooner, unless a longer period is agreed to in advance by the federal agency or a different period is specified in a program-specific audit guide. (2 CFR 200.512)

In the event that the audit identifies any deficiency, the Superintendent or designee shall promptly act to either correct the identified deficiency, produce recommended improvements, or demonstrate that the audit finding is

invalid or does not warrant action. (2 CFR 200.26, 200.508, 200.511)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 42122-42129

Ed. Code 64001

Description

Budget requirements

School plan for student achievement, consolidated application programs

Federal References

2 CFR 180.220

2 CFR 200.0-200.521

2 CFR 200.1-200.99

2 CFR 200.100-200.113

2 CFR 200.317-200.326

2 CFR 200.327-200.329

2 CFR 200.333-200.337

2 CFR 200.400-200.475

2 CFR 200.500-200.521

34 CFR 76.730-76.731

48 CFR 2.101

Description

Amount of contract subject to suspension and debarment rules

Federal uniform grant guidance

Definitions

General provisions

Procurement standards

Monitoring and reporting

Record retention

Cost principles

Audit requirements

Records related to federal grant programs

Federal acquisition regulation; definitions

Management Resources References

California Department of Education Publication

California Department of Education Publication

Education Audit Appeals Panel Publication

U.S. Department of Education Publication

Website

Website

Website

Website

Website

Website

Website

Description

California Department of Education Audit Guide

California School Accounting Manual

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting

Questions and Answers Regarding 2 CFR Part 200, March 17, 2016

U.S. Government Accountability Office -

<https://simbli.eboardsolutions.com/SU/HvuRwrdop7OnnXIYFVN3Mw==>

Office of Management and Budget, Uniform Guidance -

<https://simbli.eboardsolutions.com/SU/YplusplumPflcVzuBkWxQHXMfcg==>

State Controller's Office -

<https://simbli.eboardsolutions.com/SU/GDLauCiDFI4Ms1eIPGARvA==>

System for Award Management (SAM) -

<https://simbli.eboardsolutions.com/SU/ozEzhm45zQ6VZAsI5BBOHQ==>

Education Audit Appeals Panel -

<https://simbli.eboardsolutions.com/SU/6VovW08Qz3ek2v0oFNslshtMg==>

U.S. Department of Education -

<https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA==>

California Department of Education -

<https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==>

Cross References

0500

Description

Accountability -

<https://simbli.eboardsolutions.com/SU/8MWUST2bCklr2OkW3mlkRQ==>

1340	Access To District Records - https://simbli.eboardsolutions.com/SU/OJpbfuU8hDvYpQ5Zyxm6Og==
1340	Access To District Records - https://simbli.eboardsolutions.com/SU/PB7VXDm3j4KawHGIUCd1DA==
3100	Budget - https://simbli.eboardsolutions.com/SU/plusPMu4vppBRslshz8IDRtEWQPg==
3100	Budget - https://simbli.eboardsolutions.com/SU/mcQjQr14fZH44ruQMXTKUg==
3270	Sale And Disposal Of Books, Equipment And Supplies - https://simbli.eboardsolutions.com/SU/QrxMqHseVwuTL5BVall7Kw==
3270	Sale And Disposal Of Books, Equipment And Supplies - https://simbli.eboardsolutions.com/SU/YKjTZorcLvQuX9x8yrYslshUg==
3300	Expenditures And Purchases - https://simbli.eboardsolutions.com/SU/YIGCMQQHBf4eWbplusU6tX79g==
3311	Bids - https://simbli.eboardsolutions.com/SU/QhFUUnMfvLjx2iLV1tMMvhQ==
3311	Bids - https://simbli.eboardsolutions.com/SU/q67HmBSRuxuCDCKbaipAmg==
3311.4	Procurement Of Technological Equipment - https://simbli.eboardsolutions.com/SU/KTnecL8jNsu0bk0wsEbA1Q==
3312	Contracts - https://simbli.eboardsolutions.com/SU/jDlclQcpcPnyESpluszZIN4MQ==
3314	Payment For Goods And Services - https://simbli.eboardsolutions.com/SU/Mr42pplusOEYurrOS1Yg01b2w==
3314	Payment For Goods And Services - https://simbli.eboardsolutions.com/SU/Lg7Haq79VUokiplusMve2SIJw==
3350	Travel Expenses - https://simbli.eboardsolutions.com/SU/bc7IZViWWtXfQZkc4eRJLQ==
3350	Travel Expenses - https://simbli.eboardsolutions.com/SU/iwsCyuODoI7XbkTQtP1DgA==
3400	Management Of District Assets/Accounts - https://simbli.eboardsolutions.com/SU/YEkpluszIKKlbi9C5ZY7dWbNg==
3400	Management Of District Assets/Accounts - https://simbli.eboardsolutions.com/SU/xDRKvJSSgBEqGSfTXhMtplusw==
3440	Inventories - https://simbli.eboardsolutions.com/SU/YkBnt6dsc9hDoJUplusuKHK9w==
3460	Financial Reports And Accountability - https://simbli.eboardsolutions.com/SU/wFDcdWQXTI32ENpwc3enkA==
3460	Financial Reports And Accountability - https://simbli.eboardsolutions.com/SU/ScSXaaMvacjQj4QA4UEakA==
3512	Equipment - https://simbli.eboardsolutions.com/SU/tlQtVDU0Te6fchLZbxFmslshw==
3551	Food Service Operations/Cafeteria Fund - https://simbli.eboardsolutions.com/SU/TulIPCe5eXe9fljpriAQWQ==
3551	Food Service Operations/Cafeteria Fund - https://simbli.eboardsolutions.com/SU/s7nbFb5FTk7dNSTB7ofHzw==
3580	District Records - https://simbli.eboardsolutions.com/SU/elor88EuYEm6RyfhUueq1Q==
3580	District Records - https://simbli.eboardsolutions.com/SU/xkJZwu9wAnlw5slshflzNP19w==

4131	Staff Development - https://simbli.eboardsolutions.com/SU/nPbCkSUKdLxC3TwKOLDmSA==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/1plqApZfXqTJplus3V3yAttlg==
4331	Staff Development - https://simbli.eboardsolutions.com/SU/V4oiATwBHXXAYz3plusMu0xgA==
6190	Evaluation Of The Instructional Program - https://simbli.eboardsolutions.com/SU/kZgbAoKXVNiclowVWWIGslshQ==
9270	Conflict Of Interest - https://simbli.eboardsolutions.com/SU/TWHU04JVhIcvSPzfpWgBXw==
9270-E(1)	Conflict Of Interest - https://simbli.eboardsolutions.com/SU/mc2x1WIWWIVt0bd731bRplusw==

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Doug Carlton

DATE: October 18, 2021

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: October 27, 2021

ITEM: Approve BP/AR 5131.2

PURPOSE:

Board Policy 5131.2 - Bullying Policy updated to reflect NEW LAW (AB 1127) which requires a district to approve an intradistrict transfer request for a victim of bullying and, if the district does not have another school with the same grade level, allows a victim of bullying to transfer out of the district.

Administrative Regulation 5131.2 - Bullying Regulation updated to reflect NEW LAW (AB 34) which requires districts to make specified information on bullying and harassment prevention readily accessible on their web sites beginning in the 2020-21 school year.

FISCAL IMPACT: None

RECOMMENDATION: Approve BP/AR 5131.2

Policy 5131.2: Bullying

Status: ADOPTED

Original Adopted Date: 07/01/2015 | **Last Revised Date:** 12/01/2019 | **Last Reviewed Date:** 05/01/2019

The Governing Board recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

Such strategies shall be incorporated into the comprehensive safety plan and, to the extent possible, into the local control and accountability plan and other applicable district and school plans.

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

If the Superintendent or designee believes it is in the best interest of a student who has been the victim of an act of bullying, as defined in Education Code 48900, the Superintendent or designee shall advise the student's parents/guardians that the student may transfer to another school. If the parents/guardians of a student who has been the victim of an act of bullying requests a transfer for the student pursuant to Education Code 46600, the Superintendent or designee shall allow the transfer in accordance with law and district policy on intradistrict or interdistrict transfer, as applicable.

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 200-262.4	Educational equity; prohibition of discrimination on the basis of sex - https://simbli.eboardsolutions.com/SU/ytTLslshoozWGUAbNL6kKkgxQ==
Ed. Code 32282	School safety plans
Ed. Code 32283.5	Bullying; online training
Ed. Code 35181	Governing board authority to set policy on responsibilities of students
Ed. Code 35291-35291.5	Rules
Ed. Code 46600	Student transfers
Ed. Code 48900-48925	Suspension and expulsion
Ed. Code 48985	Translation of notices
Ed. Code 52060-52077	Local control and accountability plan
Pen. Code 422.55	Definition of hate crime

Pen. Code 647	Use of camera or other instrument to invade person's privacy; misdemeanor
Pen. Code 647.7	Use of camera or other instrument to invade person's privacy; punishment
Pen. Code 653.2	Electronic communication devices, threats to safety

Federal References

28 CFR 35.107	Nondiscrimination on basis of disability; complaints
34 CFR 104.7	Designation of responsible employee for Section 504
34 CFR 106.8	Designation of responsible employee for Title IX
34 CFR 110.25	Notification of nondiscrimination on the basis of age
47 USC 254	Universal service discounts (E-rate)

Description

Management Resources References

CA Office of the Attorney General Publication	Promoting Safe & Secure Learning Environment for All: Guidance & Model Policies to Assist CA K-12 Schools in Responding to Immigration Issues, 4/2018
California Department of Education Publication	Bullying at School, 2003
California Department of Education Publication	Bullying Module
California Department of Education Publication	California's Social and Emotional Learning: Guiding Principles, 2018
California Department of Education Publication	Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
California Department of Education Publication	Social and Emotional Learning in California: A Guide to Resources, 2018
Court Decision	J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
Court Decision	Lavine v. Blaine School District, (2002) 279 F.3d 719
Court Decision	Wynar v. Douglas County School District, (2013) 728 F.3d 1062
CSBA Publication	Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012
CSBA Publication	Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009
CSBA Publication	Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010
CSBA Publication	Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
CSBA Publication	Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
CSBA Publication	Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014
U.S. DOE Office for Civil Rights Publication	Guidance to America's Schools: Bullying of Students with Disabilities, October 2014
U.S. DOE Office for Civil Rights Publication	Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014
U.S. DOE Office for Civil Rights Publication	Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on Basis of Sex, Race, Color, Oct 2010
U.S. DOE, Office for Civil Rights Publication	Dear Colleague Letter: Harassment and Bullying, October 2010
Website	National School Safety Center - https://simbli.eboardsolutions.com/SU/DT4ecTE5xOmkiuXpIMccKw==
Website	Partnership for Children and Youth - https://simbli.eboardsolutions.com/SU/bolflRuzs4Pl63kJl3082w==

Description

Website	Center on Great Teachers and Leaders - https://simbli.eboardsolutions.com/SU/uuNY8dCMmlel2NuPXnq4GQ==
Website	Collaborative for Academic Social and Emotional Learning - https://simbli.eboardsolutions.com/SU/sNNHIYslsh8zYCfpQYfg7rGplusw==
Website	Common Sense Media - https://simbli.eboardsolutions.com/SU/wpUjl8j8od73P0r6UNOcNQ==
Website	California Department of Education, Safe Schools - https://simbli.eboardsolutions.com/SU/AxdFslshFpyQ1QP0821fOy9pg==
Website	California Office of the Attorney General - https://simbli.eboardsolutions.com/SU/5qNslsh5DoKuytasYcv9khGiA==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==
Website	U.S. Department of Education - https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA==

Cross References

	Description
0100	Philosophy - https://simbli.eboardsolutions.com/SU/DjNWlss7SrQEIaEa5Dw1Uw==
0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/VTyIPKHAEz3K7VFEQ7hMI1w==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/BLg6plustvZaDNsOslshzCxNM12Q==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/z027YslshPI2pluslJLAdv5HOP1Q==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/Pw53k7slshWwk5WnlpAJ4TaQ==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/I4Efl6y2kHuwWKAC7AywwQ==
0470	COVID-19 Mitigation Plan - https://simbli.eboardsolutions.com/SU/Uda1PR36HqbR8ubMgSxA2Q==
1113	District And School Web Sites - https://simbli.eboardsolutions.com/SU/G9DeI6PFHS9KmhMbQKFF4w==
1113	District And School Web Sites - https://simbli.eboardsolutions.com/SU/wdjk1dDHTnrugh4DdJXx2Q==
3515	Campus Security - https://simbli.eboardsolutions.com/SU/iAJncgFRE6o6pc0uHnAiSA==
3515	Campus Security - https://simbli.eboardsolutions.com/SU/uCquXQKJwdgkhCyslsh6poGdg==
4131	Staff Development - https://simbli.eboardsolutions.com/SU/nPbCkSUKdLxC3TwKOLdM5A==
4219.21	Professional Standards - https://simbli.eboardsolutions.com/SU/RirfgS4CclLcM4VqQapFslshw==
4219.21-E(1)	Professional Standards - https://simbli.eboardsolutions.com/SU/wuC09ebS4cv7w0F9xslshplusl6w==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/1plqApZfXqTJplus3V3yAttlg==
4319.21	Professional Standards - https://simbli.eboardsolutions.com/SU/qplufumkhHLfwqT29IA8Kw==
4319.21-E(1)	Professional Standards - https://simbli.eboardsolutions.com/SU/wXeptAWJCFd0rhBsIAPA4g==

5030	Student Wellness - https://simbli.eboardsolutions.com/SU/plusvLZ1HIBPZDEpuwAXJKMOQ==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/Mnda7np5drgNHgZw3aJR3Q==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/g4JcFPDZwKOJZGCSvVBCxg==
5113.12	District School Attendance Review Board - https://simbli.eboardsolutions.com/SU/3RweDirvZ2bpslshl3xgfBK7Q==
5113.12	District School Attendance Review Board - https://simbli.eboardsolutions.com/SU/5YpCXtPt6mqv1S7dAsdA==
5116.1	Intradistrict Open Enrollment - https://simbli.eboardsolutions.com/SU/ltGF8Q12ntEEtjlmr7eYag==
5116.1	Intradistrict Open Enrollment - https://simbli.eboardsolutions.com/SU/pWlYmm1tO4b10il0b5dp2Q==
5116.2	Involuntary Student Transfers - https://simbli.eboardsolutions.com/SU/mODplhSbrGFcQxp4x3yypxg==
5117	Interdistrict Attendance - https://simbli.eboardsolutions.com/SU/oplusQftd5lcwCSI6v6h7VXnw==
5117	Interdistrict Attendance - https://simbli.eboardsolutions.com/SU/lhQdtaYDoplOwXFANn3d6Q==
5125	Student Records - https://simbli.eboardsolutions.com/SU/uiVJk3G6TkTplusVR2QwgWBtw==
5125	Student Records - https://simbli.eboardsolutions.com/SU/aoTt3s0aYvG7slshk1b5KoNOA==
5131	Conduct - https://simbli.eboardsolutions.com/SU/TufdILlplus8L1HslshVzdsRm3TQ==
5136	Gangs - https://simbli.eboardsolutions.com/SU/dYfYFHv479tuJ5NcCAEZQQ==
5136	Gangs - https://simbli.eboardsolutions.com/SU/0kxPMXk5G84XTOCdAOxH1g==
5137	Positive School Climate - https://simbli.eboardsolutions.com/SU/vCslsh0nVAxAHmfIH7gplustoHqw==
5141.27	Food Allergies/Special Dietary Needs - https://simbli.eboardsolutions.com/SU/plusR5BhNGPeUjL3Ju9QQP6JA==
5141.27	Food Allergies/Special Dietary Needs - https://simbli.eboardsolutions.com/SU/M6XpmjtVcjFu7VFtEqplustQw==
5141.52	Suicide Prevention - https://simbli.eboardsolutions.com/SU/2EfCsIfBISakN7frOINyFw==
5141.52	Suicide Prevention - https://simbli.eboardsolutions.com/SU/FpPIRIni0RQLidJlSVIOHQ==
5144	Discipline - https://simbli.eboardsolutions.com/SU/E8rglcYhbAfK9IGTT1fk1g==
5144	Discipline - https://simbli.eboardsolutions.com/SU/sem6UI6SLzteMgKx7klRbg==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/SpCDFWKslshRfaYM7mk14wYslshw==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/wr9slshuF7RbjDWdhnFi3JMdQ==
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities) - https://simbli.eboardsolutions.com/SU/bJ9BfrAyIOM1a9rGZU0EtQ==

5144.4	Required Parental Attendance - https://simbli.eboardsolutions.com/SU/mxkoxfuSshr8F4mwBYJDww==
5144.4	Required Parental Attendance - https://simbli.eboardsolutions.com/SU/GBa7slshq4OvSKw1OHMxslshqzYQ==
5145.12	Search And Seizure - https://simbli.eboardsolutions.com/SU/wozycZ7oYdqwzQsbad6AHA==
5145.12	Search And Seizure - https://simbli.eboardsolutions.com/SU/QO02Wtslsh3PgDslsh2TMYBPHl4g==
5145.2	Freedom Of Speech/Expression - https://simbli.eboardsolutions.com/SU/826WslshFdWbRIL89Lyh8slshvAQ==
5145.2	Freedom Of Speech/Expression - https://simbli.eboardsolutions.com/SU/LcZtaVH4gOxqplusB8tC8Sx7g==
5145.3	Nondiscrimination/Harassment - https://simbli.eboardsolutions.com/SU/4K1w1cplusH8plusG4l9sn9y8lrQ==
5145.3	Nondiscrimination/Harassment - https://simbli.eboardsolutions.com/SU/IUe4xmObMslshYUugUjgi7tCQ==
5145.7	Sexual Harassment - https://simbli.eboardsolutions.com/SU/w54cGnA0rUcplusHhS2dplusrK5Q==
5145.7	Sexual Harassment - https://simbli.eboardsolutions.com/SU/gve8qouMksDvi8iry3U5wA==
5145.9	Hate-Motivated Behavior - https://simbli.eboardsolutions.com/SU/BCpWbC2n8mxqBplMkeCxPg==
6144	Controversial Issues - https://simbli.eboardsolutions.com/SU/fOyN8xzJ2wM4K5CQEslishoQMA==
6144	Controversial Issues - https://simbli.eboardsolutions.com/SU/ag6iqz9GIWtOgUtcUR0jsg==
6163.4	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/Pa9GrEWIFCaRR4zshb5WRQ==
6163.4-E(1)	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/H46Vlw9cWCtoycUqIBfPFg==
6164.2	Guidance/Counseling Services - https://simbli.eboardsolutions.com/SU/dK0hwL4Oq43Rkdv2Dxcdvg==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/eVhjcNplus5gaKuXjDnh3LfrQ==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/9zSYbslshmJ955flW8slshWtTClw==

Regulation 5131.2: Bullying

Status: ADOPTED

Original Adopted Date: 05/01/2019 | Last Revised Date: 12/01/2019 | Last Reviewed Date: 05/01/2019

Examples of Prohibited Conduct

Bullying is an aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and may involve a single severe act or repetition or potential repetition of a deliberate act. Bullying includes, but is not limited to, any act described in Education Code 48900(r).

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images. Cyberbullying also includes breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

1. Physical bullying: An act that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
2. Verbal bullying: An act that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
3. Social/relational bullying: An act that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Cyberbullying: An act such as sending demeaning or hateful text messages or emails, spreading rumors by email or by posting on social networking sites, or posting or sharing embarrassing photos, videos, web site, or fake profiles

Measures to Prevent Bullying

The Superintendent or designee shall implement measures to prevent bullying in district schools, including, but not limited to, the following:

1. Ensuring that each school establishes clear rules for student conduct and implements strategies to promote a positive, collaborative school climate
2. Providing information to students, through student handbooks, district and school web sites and social media, and other age-appropriate means, about district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying
3. Encouraging students to notify school staff when they are being bullied or when they suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously
4. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as playgrounds, hallways, restrooms, and cafeterias
5. Annually notifying district employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so

Staff Development

The Superintendent or designee shall annually make available to all certificated staff and to other employees who

have regular interaction with students the California Department of Education (CDE) online training module on the dynamics of bullying and cyberbullying, including the identification of bullying and cyberbullying and the implementation of strategies to address bullying. (Education Code 32283.5)

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

Information and Resources

The Superintendent or designee shall post on the district's web site, in a prominent location and in a manner that is easily accessible to students and parents/guardians, information on bullying and harassment prevention which includes the following: (Education Code 234.6)

1. The district's policy on student suicide prevention, including a reference to the policy's age appropriateness for students in grades K-6
2. The definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8
3. Title IX information included on the district's web site pursuant to Education Code 221.61, and a link to the Title IX information included on CDE's web site pursuant to Education Code 221.6
4. District policies on student sexual harassment, prevention and response to hate violence, discrimination, harassment, intimidation, bullying, and cyberbullying
5. A section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media
6. A link to statewide resources, including community-based organizations, compiled by CDE pursuant to Education Code 234.5.
7. Any additional information the Superintendent or designee deems important for preventing bullying and harassment

Student Instruction

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character development, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

The district shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

Students should be taught the difference between appropriate and inappropriate behaviors, how to advocate for themselves, how to help another student who is being bullied, and when to seek assistance from a trusted adult. As role models for students, staff shall be expected to demonstrate effective problem-solving and anger management skills.

To discourage cyberbullying, teachers may advise students to be cautious about sharing passwords, personal data, or private photos online and to consider the consequences of making negative comments about others online.

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3 - Uniform Complaint Procedures. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report such observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

Discipline/Corrective Actions

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

Support Services

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

If any student involved in bullying exhibits warning signs of suicidal thought or intention or of intent to harm another person, the Superintendent or designee shall, as appropriate, implement district intervention protocols which may include, but are not limited to, referral to district or community mental health services, other health professionals, and/or law enforcement.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 4600-4670

Ed. Code 200-262.4

Ed. Code 32282

Ed. Code 32283.5

Ed. Code 35181

Ed. Code 35291-35291.5

Ed. Code 46600

Ed. Code 48900-48925

Ed. Code 48985

Ed. Code 52060-52077

Pen. Code 422.55

Pen. Code 647

Pen. Code 647.7

Pen. Code 653.2

Description

Uniform complaint procedures

Educational equity; prohibition of discrimination on the basis of sex - <https://simbli.eboardsolutions.com/SU/ytLslshoozWGUAAbNL6kKkgxQ==>

School safety plans

Bullying; online training

Governing board authority to set policy on responsibilities of students

Rules

Student transfers

Suspension and expulsion

Translation of notices

Local control and accountability plan

Definition of hate crime

Use of camera or other instrument to invade person's privacy; misdemeanor

Use of camera or other instrument to invade person's privacy; punishment

Electronic communication devices, threats to safety

Federal References

28 CFR 35.107

34 CFR 104.7

34 CFR 106.8

34 CFR 110.25

47 USC 254

Description

Nondiscrimination on basis of disability; complaints

Designation of responsible employee for Section 504

Designation of responsible employee for Title IX

Notification of nondiscrimination on the basis of age

Universal service discounts (E-rate)

Management Resources References**Description**

CA Office of the Attorney General Publication

Promoting Safe & Secure Learning Environment for All: Guidance & Model Policies to Assist CA K-12 Schools in Responding to Immigration Issues, 4/2018

California Department of Education Publication

Bullying at School, 2003

California Department of Education Publication

Bullying Module

California Department of Education Publication

California's Social and Emotional Learning: Guiding Principles, 2018

California Department of Education Publication

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

California Department of Education Publication

Social and Emotional Learning in California: A Guide to Resources, 2018

Court Decision

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094

Court Decision

Lavine v. Blaine School District, (2002) 279 F.3d 719

Court Decision

Wynar v. Douglas County School District, (2013) 728 F.3d 1062

CSBA Publication

Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012

CSBA Publication

Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009

CSBA Publication

Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010

CSBA Publication

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

CSBA Publication	Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
CSBA Publication	Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014
U.S. DOE Office for Civil Rights Publication	Guidance to America's Schools: Bullying of Students with Disabilities, October 2014
U.S. DOE Office for Civil Rights Publication	Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014
U.S. DOE Office for Civil Rights Publication	Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on Basis of Sex, Race, Color, Oct 2010
U.S. DOE, Office for Civil Rights Publication	Dear Colleague Letter: Harassment and Bullying, October 2010
Website	National School Safety Center - https://simbli.eboardsolutions.com/SU/DT4ecTE5xOmkiuXplMccKw==
Website	Partnership for Children and Youth - https://simbli.eboardsolutions.com/SU/bolfLRuzs4Pl63kJl3082w==
Website	Center on Great Teachers and Leaders - https://simbli.eboardsolutions.com/SU/uuNY8dCMmlel2NuPXnq4GQ==
Website	Collaborative for Academic Social and Emotional Learning - https://simbli.eboardsolutions.com/SU/sNNHIYslsh8zYCfpQYfg7rGplusw==
Website	Common Sense Media - https://simbli.eboardsolutions.com/SU/wpUjl8j8od73POr6UNOcNQ==
Website	California Department of Education, Safe Schools - https://simbli.eboardsolutions.com/SU/AxdFslshFpyQ1QP0821fOy9pg==
Website	California Office of the Attorney General - https://simbli.eboardsolutions.com/SU/5qNslsh5DoKuytasYcv9khGiA==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==
Website	U.S. Department of Education - https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA==

Cross References

0100	Philosophy - https://simbli.eboardsolutions.com/SU/DjNWlss7SrqEIaA5Dw1Uw==
0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/VTylPKHaEz3K7VFEQ7hMI1w==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/BLg6plustvZaDNsOslshzCxNM12Q==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/z027YslshPI2pluslJLAdv5HOP1Q==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/Pw53k7slshWwK5WnplAj4TaQ==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/l4Efl6y2kHuwWKAC7AywwQ==
0470	COVID-19 Mitigation Plan - https://simbli.eboardsolutions.com/SU/Uda1PR36HqbR8ubMgSxA2Q==
1113	District And School Web Sites - https://simbli.eboardsolutions.com/SU/G9DeI6PFHS9KmhMbQKFF4w==
1113	District And School Web Sites - https://simbli.eboardsolutions.com/SU/wdjK1dDHTnrugh4DdJXx2Q==
3515	Campus Security - https://simbli.eboardsolutions.com/SU/iAJncgFRe6o6pcOuHnAiSA==

3515	Campus Security - https://simbli.eboardsolutions.com/SU/uCquXQKJwdgkhCyslsh6poGdg==
4131	Staff Development - https://simbli.eboardsolutions.com/SU/nPbCkSUKdLxC3TwKOIdmSA==
4219.21	Professional Standards - https://simbli.eboardsolutions.com/SU/RirfgS4CclLcM4VqQapFslshw==
4219.21-E(1)	Professional Standards - https://simbli.eboardsolutions.com/SU/wuC09ebS4cv7w0F9xslshplusl6w==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/1plqApZfXqTJplus3V3yAttlg==
4319.21	Professional Standards - https://simbli.eboardsolutions.com/SU/qplufumkhHLfwqT29IA8Kw==
4319.21-E(1)	Professional Standards - https://simbli.eboardsolutions.com/SU/wXeptAWJCFd0rhBslAPA4g==
5030	Student Wellness - https://simbli.eboardsolutions.com/SU/plusvLZ1HIBPZDEpuwAXJKMOQ==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/Mnda7np5drgNHgZw3aJR3Q==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/g4JcFPDZwKOJZGCSvVBCxg==
5113.12	District School Attendance Review Board - https://simbli.eboardsolutions.com/SU/3RweDirvZ2bpslshl3xgfBK7Q==
5113.12	District School Attendance Review Board - https://simbli.eboardsolutions.com/SU/5YpCXtPtI6mqvI1S7dAsdA==
5116.1	Intradistrict Open Enrollment - https://simbli.eboardsolutions.com/SU/ltGF8Q12ntEEtjlmr7eYag==
5116.1	Intradistrict Open Enrollment - https://simbli.eboardsolutions.com/SU/pWlYmm1tO4b10il0b5dp2Q==
5116.2	Involuntary Student Transfers - https://simbli.eboardsolutions.com/SU/mODplhSbrGFcQxp4x3ypxg==
5117	Interdistrict Attendance - https://simbli.eboardsolutions.com/SU/oplusQftd5lcwCSI6v6h7VXnw==
5117	Interdistrict Attendance - https://simbli.eboardsolutions.com/SU/lhQdtaYDopIOWXFANn3d6Q==
5125	Student Records - https://simbli.eboardsolutions.com/SU/uiVJk3G6TkTplusVR2QwgWBtw==
5125	Student Records - https://simbli.eboardsolutions.com/SU/aoTt3s0aYvG7slshk1b5KoNOA==
5131	Conduct - https://simbli.eboardsolutions.com/SU/TufdILlplus8L1HslshVzdsRm3TQ==
5136	Gangs - https://simbli.eboardsolutions.com/SU/dYfYFHv479tuJ5NcCAEZQQ==
5136	Gangs - https://simbli.eboardsolutions.com/SU/0kxPMXk5G84XTOCdAOxH1g==
5137	Positive School Climate - https://simbli.eboardsolutions.com/SU/vCslsh0nVAxAHmfIH7gplustoHqw==
5141.27	Food Allergies/Special Dietary Needs - https://simbli.eboardsolutions.com/SU/plusR5BhNGPeUjL3Ju9QQP6JA==
5141.27	Food Allergies/Special Dietary Needs - https://simbli.eboardsolutions.com/SU/M6XpmjtVcjFu7VFtEqplustQw==

5141.52	Suicide Prevention - https://simbli.eboardsolutions.com/SU/2EfCsIfBI SakN7frOINyFw==
5141.52	Suicide Prevention - https://simbli.eboardsolutions.com/SU/FpPIRIni0RQLdljSVIOHQ==
5144	Discipline - https://simbli.eboardsolutions.com/SU/E8rgIcYhbAfK9IGTT1fk1g==
5144	Discipline - https://simbli.eboardsolutions.com/SU/sem6Ul6SLzteMgKx7klRbg==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/SpCDFWKslshRfaYM7mk14wYslshw==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/wr9slshuF7RbjDWdhnFi3JMdQ==
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities) - https://simbli.eboardsolutions.com/SU/bJ9BfrAyiOM1a9rGZU0EtQ==
5144.4	Required Parental Attendance - https://simbli.eboardsolutions.com/SU/mxkoxfuSshr8F4mwBYJDww==
5144.4	Required Parental Attendance - https://simbli.eboardsolutions.com/SU/GBa7slshq4OvSKw1OHMxslshqzYQ==
5145.12	Search And Seizure - https://simbli.eboardsolutions.com/SU/wozycZ7oYdqwzQsbad6AHA==
5145.12	Search And Seizure - https://simbli.eboardsolutions.com/SU/QO02Wtslsh3PgDslsh2TMYBPHI4g==
5145.2	Freedom Of Speech/Expression - https://simbli.eboardsolutions.com/SU/826WslshFdWbRIL89Lyh8slshvAQ==
5145.2	Freedom Of Speech/Expression - https://simbli.eboardsolutions.com/SU/LcZtaVH4gOxqplusB8tC8Sx7g==
5145.3	Nondiscrimination/Harassment - https://simbli.eboardsolutions.com/SU/4K1w1cplusH8plusG4l9sn9y8lrQ==
5145.3	Nondiscrimination/Harassment - https://simbli.eboardsolutions.com/SU/IUe4xmObMslshYUugUjgi7tCQ==
5145.7	Sexual Harassment - https://simbli.eboardsolutions.com/SU/w54cGnA0rUcplusHhS2dplusrK5Q==
5145.7	Sexual Harassment - https://simbli.eboardsolutions.com/SU/gve8qouMksDvi8iry3U5wA==
5145.9	Hate-Motivated Behavior - https://simbli.eboardsolutions.com/SU/BCpWbC2n8mxqBplMkeCxPg==
6144	Controversial Issues - https://simbli.eboardsolutions.com/SU/fOyN8xzJ2wM4K5CQEsShoQMA==
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6163.4-E(1)	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/H46Vlw9cWCtoycUqIBfPFg==
6164.2	Guidance/Counseling Services - https://simbli.eboardsolutions.com/SU/dK0hwL4Oq43Rkdv2Dxcdvg==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/eVhjcNplus5gaKuXjDnh3LfrQ==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/9zSYbslshMj955flW8slshWtTClw==

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 10/18/2021

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 10/27/2021

ITEM:

Approve the following revised Exhibit:

E 3553 – Free and Reduced Meals

PURPOSE:

The United States Department of Agriculture (USDA) requires that school districts ensure sufficient funds are being provided by meals served to students that are not eligible for free or reduced meals. As such, the USDA requires districts that charge less than the target weighted average of \$3.09 per paid student meal to increase the paid lunch price or provide non-federal support to the food service account. Since the District currently charges \$1.75 per a paid student lunch, at a minimum the district would need to increase the cost to \$1.80 per a paid student meal to comply with the guidance. Since the District participates in the Community Eligibility Provision (CEP) and all District students receive meals for free, this amount only applies to those students that pay for lunch at non District sites to which the District provides meals. Additionally, the District is recommending an increase to the paid adult lunch (without milk) from \$4.00 to \$4.35 and adult breakfast from \$2.30 to \$2.65.

FISCAL IMPACT:

There should be a slight increase in paid lunches by the private schools that are serviced by the District.

RECOMMENDATIONS:

Approve the following revised Exhibit:

E 3553 – Free and Reduced Meals

Hanford ESD

Exhibit

Free And Reduced Price Meals

E 3553

Business and Noninstructional Operations

CAFETERIA PRICES LIST

CAFETERIA PRICES

The prices for cafeteria meals, by Board adoption, shall be as follows:

Lunch Program (Effective ~~July 1, 2021~~ November 1, 2021)

Student Lunch	\$1.80
Reduced Price Lunch	\$0.00
Student Milk Only	\$0.30
Adult Lunch without Milk	\$4.00 \$4.35
Adult Milk Only	\$0.30

Breakfast Program (Effective July 1, 2015)

Student Breakfast	\$0.60
Reduced Price Breakfast	\$0.00
Adult Breakfast	\$2.30 \$2.65

Exhibit HANFORD ELEMENTARY SCHOOL DISTRICT

version: June 15, 2011 Hanford, California

revised: April 10, 2013

revised: March 17, 2014

revised: January 14, 2015

revised: April 13, 2016

revised: May 24, 2017

revised: June 16, 2018

revised: June 12, 2019

revised: June 24, 2020

revised: June 23, 2021

revised: October 27, 2021

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: October 18, 2021

RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **October 27, 2021**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

New Hire

- Vanessa Carson, Licensed Vocational Nurse – 8.0 hrs., Rover, effective 10/12/21
- Kylie Costello, READY Program Tutor – 4.5 hrs., Jefferson, effective 10/13/21
- Taylor De La Cruz, School Operations Officer – 8 hrs., Washington, effective 10/18/21
- Alexander Mejia, READY Program Tutor – 4.5 hrs., Richmond, effective 10/12/21
- Brayden Milam, READY Program Tutor – 4.5 hrs., Simas, effective 10/11/21
- Crystal Moreno, Educational Tutor – 4.5 hrs., Lincoln, effective 10/13/21
- Alina Muldrow, Food Service Worker II – 2.5 hrs., Kennedy, effective 10/15/21

Classified Temp/Subs

- Maria de Jesus Aguirre, Substitute Custodian I, effective 9/30/2021
- Cody Bracamonte, Substitute Custodian I, effective 10/13/21
- Emily Bush, Substitute READY Program Tutor, Clerk Typist I and Library Media Technician, effective 10/1/21
- Janice Hernandez, Substitute Bus Driver, effective 10/11/21
- Victoria Drone, Substitute Yard Supervisor, effective 9/28/21
- Samantha Steen, Substitute READY Program Tutor and Library/Media Technician, effective 10/14/21

Short Term Employees

- Vanessa Chavez, Short-Term Yard Supervisor – 3.25 hrs., effective 10/4/21-12/17/21
- Kevin Chesser, Short-Term Yard Supervisor – 2.5 hrs., effective 10/4/21-12/17/21
- Madison Furtado, Short-Term READY Program Tutor – 4.5 hrs., effective 10/4/21-12/17/21
- Guadalupe Gonzalez, Short-Term Yard Supervisor – 1.5 hrs., effective 10/4/21-12/17/21
- Anahi Linan, Short-Term Yard Supervisor – 1.5 hrs., effective 10/11/21-12/17/21
- Anahi Reynosa, Short-Term Yard Supervisor – 3.0 hrs., effective 10/4/21-12/17/21
- Yasmin Torres, Short-Term Yard Supervisor – 1.5 hrs., effective 10/4/21-12/17/21
- Daisy Vargas, Short-Term Yard Supervisor – 3.5 hrs., effective 10/4/21-12/17/21
- Joseph Williams, Short-Term Yard Supervisor – 1.75 hrs., effective 10/4/21-12/17/21

Short Term Certificated

- Debra Cawley, Short-Term School Nurse – 8.0 hrs. (as needed), Rover, effective 10/5/21-6/3/22
- Patricia Soper, Short-Term School Nurse – 8.0 hrs., (as needed), Rover, effective 10/19/21-6/3/22

Promotion/Transfer

- Jessica Bateman, from READY Program Tutor – 4.5 hrs., Richmond, to Educational Tutor – 4.5 hrs., Kennedy, effective 9/27/21

b. More Hours

- Anna Hernandez, Food Service Worker II, from 2.5 hrs., Kennedy to 3.0 hrs., Wilson, effective 8/9/21

c. Resignations

- Nancy Acosta, READY Program Tutor – 4.5 hrs., Simas, effective 10/8/21
- Dulce Fox, READY Program Tutor – 4.5 hrs., Jefferson, effective 10/29/21
- Debralee Juarez, Special Education Aide – 5.0 hrs., Wilson, effective 10/5/21
- Sophie Young, Teacher, Lincoln/Roosevelt, effective 10/29/21

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Joy Gabler
FROM: Jay Strickland
DATE: October 15, 2021

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: October 27, 2021

ITEM: Administrative Panel Recommendations

PURPOSE:

Case# 22-02 - Wilson